**NIEMOpen Project Governing Board (PGB) MEETING MINUTES**

**Date/Time:** 30 January 2025

**Location:** Virtual Meeting MS TEAMS

**Chair:** Ms. Katherine Escobar

**OASIS Administrators:** Ms. Kelly Cullinane

**Recorders:**

* Mr. Aubrey Beach ([aubrey.l.beach.ctr@mail.mil](mailto:aubrey.l.beach.ctr@mail.mil))
* Ms. Shunda Louis, (shunda.r.louis.ctr@mail.mil)
* Mr. Stephen Sullivan, ([stephen.m.sullivan14.ctr@mail.mil](mailto:stephen.m.sullivan14.ctr@mail.mil))

1. **Goal:** The goal of the 30 January 2025 PGB meeting was:

* Update status of CY 2025 project activities
  + NDR Version 6.0 PSD01
  + Model Version 6.0 PS02
  + Q2 & Q4 PGB Meeting date changes
  + Advancing NDR Version 6.0 PSD01 to PS
  + Advancing Model Version 6.0 PS02 to OS
  + Hackathon
  + Postponing NIENOpen 2025 Reveal
* NBAC Co-Chair Appointment
* Discuss future business.

1. **A YouTube video of the PGB meeting is available at:** TBD
2. **List of Attendees:**

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| --- | --- | --- |
| # | Attendees | Role |
| 1 | Katherine Escobar (Joint Staff J6, DSD) | PGB Chair, Voting Member |
| 2 | Gary Egner (Equivant) | PGB Voting Member |
| 3 | Mark Dotson (GTRI) for John Wandelt (GTRI) | PGB Voting Member |
| 4 | Maria Cardiellos (IJIS Director) | PGB Voting Member |
| 5 | Payton Lamb (OGDA Commonwealth of Virginia) | PGB Voting Member |
| 6 | April Michell (FBI/CJIS) | PGB Voting Member |
| 7 | Erin Partin (NIJ) | PGB Voting Member |
| 8 | Erica Smith (BJS) | PGB Voting Member |
| 9 | Beth Smalley (Joint Staff J6/ NMO TSC Co-Chair | PGB Expert Voting Member |
| 10 | Scott Renner (MITRE/NTAC Co-Chair) | PGB Expert Voting Member |
| 11 | Kamran Atri (A4SAFE/NBAC Co-Chair) | PGB Expert Voting Member |
| 12 | Tim Welch (NAJIS) | PGB Voting Member |
| 12 | Brad Bolliger (EY/NTAC Co-Chair) | PGB Expert Non-Voting Member |
| 13 | Darcy Staley (Joint Staff J6) | PGB Expert Non-Voting Member |
| 14 | Kelly Cullinane (OASIS) | OASIS Senior Director of Standards Development |
| 15 | Jane Harnad (OASIS) | OASIS Event Planner |
| 16 | Holly Peterson (OASIS) | OASIS Business Development Manager |
| 17 | Cathie Mayo (OASIS) | CFO |
| 18 | Stephen Sullivan (Joint Staff J6, DSD/BAH) | Meeting Recorder |
| 19 | Shunda Louis (Joint Staff J6, DSD/BAH) | Meeting Recorder |
| 20 | Aubrey Beach (Joint Staff J6, DSD/BAH) | Meeting Recorder |
| 21 | Christina Medlin (GTRI) | J6 Staff |
| 22 | Tom Carlson (GTRI) | J6 Staff |
| 23 | Joe Heaps | Guest |
| 24 | Maria Socha (ICLN) | Guest |
| 25 | Jennifer Stathakis | Guest |

Quorum: ? of 13 PGB Voting Members attended.

1. **Agenda:**

**Call to Order**

* Admin
  + TEAMS Link
  + Meeting Etiquette
  + Note Takers
  + Roll Call & Introductions
    - Announcements
    - PGB Voting Members (Sponsors) & PGB Expert Voting Members (TSCs) & PGB Non-Voting Members (TSC Co-Chairs)
    - TSC Co-Chairs & NIEMOpen Maintainers
* Approval of Agenda
* Around-the-Horn – PGB Voting Members
* Approval of Meeting Minutes from 14 November 2024
* OASIS Staff / NIEMOpen Administrator Comments
* Hackathon Info Brief & Discussion
  + Katherine Escobar & Hugues (Hugo) Seureau
* Q4 2024 Financial Snapshot – Cathie Mayo (OASIS)
* Sponsor Update – Holly Peterson
* CY 2025 Tasks
* **5 Minute Break**

**Motions**

1. Motion to Approve CY 2025 (Q 2 & 4) Revised PGB Meeting dates
2. A proposal of intent to proceed with:

Advancing NDR v6.0 PSD01 to PS, &

Upon approval of NIEM Model v6.0 PS02 proceed to advance to OS

Co-Chair Discussion /Updates

NTAC Update – Dr. Scott Renner

NBAC Update – Thomas Krul

* + - New Chairperson added to NBAC – Katherine Escobar
    - PS & OS Workflow – Steve Sullivan

NMO Update – Darcy Staley/Katherine Escobar

PGB Meeting Schedule

Other Business/Discussion

Questions/Adjourn

* **Motions**

|  |  |  |  |
| --- | --- | --- | --- |
| Motions | Description | Vote | Notes |
| NIEM Naming and Design Rules (NDR) Version 6.0 PSD01 | (Chair) Motion to approve NIEM NDR Version 6.0 PSD01 by simple majority via email. | **Approved,**  9 votes to approve.  4 abstentions. | Submitting approval to publish. |
| 30 January 2025 Agenda | (Chair) Motion to approve 30 January 2025Agenda. | TBD |  |
| 14 November 2024 DRAFT Minutes | (Chair) Motion to approve 14 November 2024 PGB meeting minutes. | TBD |  |
| Q2 & Q4 PGB Meeting Dates | (Beth Smalley) Motion approve changing CY 2025 Q 2 & Q4 PGB Meeting Dates from 24 April 2025 to 29 May 2025 and from 28 October 2025 to 13 November 2025 | TBD |  |
| NDR Version 6.0 PS  Model Version 6.0 OS | (Beth Smalley) Motion to proceed:  Advance NDR v6.0 PSD01 to PS, &  Upon approval of NIEM Model v6.0 PS02 proceed to advance to OS | TBD |  |

* **Action Items:**
  + Submit Nominations for NIEMOpen Excellence Awards
    - Instructions will be posted end of August on NIEMOpen Website
    - Questions Email: [shunda.r.louis.ctr@mail.mil](mailto:shunda.r.louis.ctr@mail.mil) [beth.l.smalley.civ@mail.mil](mailto:beth.l.smalley.civ@mail.mil)
  + Provide input on “how your organization is using NIEM”
    - Email: [shunda.r.louis.ctr@mail.mil](mailto:shunda.r.louis.ctr@mail.mil) [aubrey.l.beach.ctr@mail.mil](mailto:aubrey.l.beach.ctr@mail.mil)
  + Post your IEPDs/MEPs to repo

1. **Discussion:**

**PGB Meetings:**

* Next PGB Meeting: 29 May 2025

1. **Attachments:**

* (FINAL) 30 January 2025 PGB Mtg Brief
* (Approved) NIEMOpen PGB Meeting Minutes 14 November 24
* Q4 2024 Financials

**9. Minutes Approval:**  30 January 2025 Meeting Minutes pending review and approval by PGB.

Distribution:  <https://lists.oasis-open-projects.org/g/niemopen-pgb> , https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes